

Meeting Minutes – Faculty Council

Meeting Information

Date: 10/3/18 Location: 121 Borland
Time: 8:00 a.m. – 9:00 a.m. Chair: Aaron Knochel
Note Taker: Jennifer Curry Morgan Approved by: Bonj Szczygiel

Attendees: Mark Ballora, Ann Tarrantino, Angela Rothrock, Marcus Shaffer, Charlene Gross, Scott Wing, Aaron Knochel, Bonj Szczygiel, Ann Clements, Wanda Knight, Heather McCune Bruhn, Sarah Watts, Dean Korner, Andrew Hieronymi, Jean Marie Higgins, Jen Curry Morgan

Absent: Robert Gardner

Agenda Items:

- **Welcome, introductions**
 - Made plea for someone to step up as Chair elect
 - Secretary role open – Bonj Szczygiel volunteered
- **Committee Assignments**
 - Aaron will circulate email with Faculty Council assignments to various committees
- **Diversity Committee (Wanda Knight)**
 - Issues of diversity: how do we do this thing? What is diversity?
 - Proposing name change to Equity, Diversity, and Inclusion. Term “minority” needs to be removed to better reflect contemporary realities. Need to define what group does in the Constitution.
 - Next step: Diversity committee will meet next week; approve name changes, draft changes; return to Faculty Council to approve, rewrite, or restructure. This is a Constitution change. Aaron also is seeking additional materials to explain why the mission is changing; therefore, Wanda will produce a one-page summary explaining why the change is needed; draft will be presented at next Council meeting in November. Hold a vote in December meeting.
 - Dean Korner: School of Music is also going to highlight the issues/workshops regarding diversity.
- **Peer evaluation of teaching (Ann Clements, Dir CPAD)**
 - Center for Pedagogy in the Arts and Design (CPAD): Evals can be of two natures: formative- improve/grow (internal) and/or summative – just evaluate (it counts)
 - Not being consistently done
 - We are a unique environment in art to explore the ways we can supplement SRTE data. CPAD & Faculty Council to investigate it further to help fixed term.
 - Dean Korner: It shouldn't be thought of limited in P&T process. This is especially important to new faculty and fixed term. Possibility of cross-unit faculty in to

observe. Could be very beneficial in many ways. Question of whether to include in P&T process? (especially cross-disciplinary evals)

- How are we looking at assessment?
 - Inclusive to fixed-term faculty
 - Our college fixed-term who are on a MY contract is high
 - Encourage having peer evaluation and observe is helpful
 - Need mentors and bridge gap to P&T evaluation process
 - No reviews are happening w/fixed-term.
 - We need to create a subcommittee to put in place before Dean Korner leaves so next Dean has something to work with.
 - Aaron: create small working groups – would like to establish in next November meeting. Highlight workshops in Spring.
 - Aaron will send out a report, small working groups, and implement with CPAD
 - Increase usage of SRTEs.
- **Review College’s consultation process of curricular proposals** (Angela Rothrock, Chair of Curriculum Committee)
 - Hosting a workshop regarding creating a linked course: Nov 9th.
 - Angela will send to Jen Curry Morgan who will forward to Amy Marshall to run in Newslite.
 - 2-step workshop. Gen ed is trying to get rid of 10-day College wide review! Submit proposal to unit head instead. From process, replace with a more targeted review. This will be in step with new University information flow. We’re the only College in the University who sends it out to a mass email; the others will provide us with people who will be willing to review proposals. Now our proposals are being rejected because of ineffective consultation.
 - Who decides who the focus group is? Chair of Curricular Affairs and Faculty Senate subcommittee chair? Will it be a unique consulting group for each proposal? Concern raised that faculty/author input is critical in identifying appropriate consultation. Details need to be flushed out more.

Next Meeting: Nov 7, 2018, 8-9 a.m., 121 Borland

- Topics:
- Will invite William Kenyon next meeting to continue College’s Senate general education recertification and review consultation process.
 - Will invite Wanda Knight to discuss one-page summary why change is needed in Diversity Committee
 - Establish sub-committee working groups