

Meeting Minutes – Faculty Council

Meeting Information

Date:	11/1/17	Location:	121 Borland
Time:	8:00 a.m. – 9:00 a.m.	Chair:	Aaron Knochel
Note Taker:	Jennifer Curry	Approved by:	Aaron Knochel
Attendees:	Shadi Nazarian, Heather Bruhn, Aaron Knochel, Eric Roman, Charlene Gross, Scott Wing, Bonj Szczygiel & Jennifer Curry		

Agenda Items:

- **Fixed-term and ESL students:** A concern was raised about supporting ESL students in understanding course content in both written and conversational delivery. It was recognized broadly that this is an ongoing challenge and should be met with both resources for students and professional development for faculty. Suggestions included:
 - - Have a conversation with the ESL students who struggle and develop strategies to offer course content in many forms of written and verbal instruction.
 - Reflect on student support before they enter classes: ex. Cornell University requires students to take a language class the semester before taking the course.
 - Connect resource in Writing Center for students to attend if English is limited.
 - Programs in Applied Linguistics and TESL in the Liberal Arts College can be used as a possible resource for professional development for faculty.
 - Approach Schreyer Institute – are there workshops? Internally promote and make available?
 - Consider professional development that would target advisors and discuss their capacities to impact effectiveness for ESL learners in coursework.
- **Sabbatical Review Committee:**
 - Bonj reported that there were 14 applications this year which is a high number.
 - She recommended that applicants should pay careful attention to details of proposed activities and related outcomes similar to the way a grant proposal is structured. Committee suggests that application requirements are increasing and demanding of higher standards.
 - It was noted to not list learning computer software solely because that should be considered regular professional development that does not compel sabbatical time.
- **General Education Course Approval process:**
 - There is a 2 week window to comment. If there is a problem, need to say something. No comment = approve

Next Meeting: December 6, 2017, 8:00 a.m. – 9:00 a.m., 121 Borland